**Clyne and Melincourt Community Council - Cyngor Cymuned Clyne and Melincourt Community Council**

The Minutes of Ordinary General Meeting held by teleconference

on Wednesday 30th September 2020 at 6pm

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| **1.** | Record of councillors present and apologies for absence  Present: Clerk; K Thomas  Cllrs G. Francis; M. Hopkins and C. Lake  NPT Cllr D. Lewis  Apologies: Cllr I. Jones and D. Rosser |
| **2.** | **Disclosure and confirmation of declarations of interest**  **None disclosed** |
| **3.** | **To Confirm the Minutes 30th September 2020** **M. Hopkins and C. Lake** |
| **4.**  **5.** | **To discuss the following from the minutes**  09/30/1 **Report received Natural Resources Wales: Deposit of Tyre Bales at Lletty Dafydd Clyne.**  The Council has not yet received a conclusive report from NPT Enforcement  09/30/2 **Report of Dumping at Residential Property**  Council Request NPT Cllr Dean Lewis to pursue investigation with NPT Enforcement. Council had received report  NPT Cllr Dean Lewis had pursued on behalf of Council. Response received from S.Ball  NPT Development Manager Planning who replied that “We remain active in our investigations of this site with the likely consequence that we shall prepare a report to take action against the owner of the residential property. The Senior Officer Mr Steve Jenkins has also been informed of progress.  09/20/3 **Signage on Ynysnedd Hill, New Road,** removed by hedge cutting at Ynys Nedd Farm. NPT Cllr Dean Lewis instructed NPT Highways to remove debris. Sign has not been restored since Autumn last year. Council urged Cllr Dean Lewis to investigate since this is a particularly hazardous area on the B4434  Cllr D. Lewis has contacted Adrian Moore; Martin Brumby, NPT Engineering and Transport Officer; 01639/868013, m.brumby@npt.gov.uk  09/20/4 **Update from Melin Court Windfarm.** Cllr D.Lewis advised Council that Muirhall Energy Windfarm to take out indemnity insurance to cover for legal contingency**.** Council to contact windfarm for update by next meeting planned to resubmit their application to NPT  09/20/5 **Update Bryn Golwg Park Refurbishment**. Complaint received that drainage gravel bordering the kick about area was hazardous and should be removed and replaced with suitable product  Report of older teenagers visiting park cycling down grassy embankment towards small children playing on kick about area. Council decision to erect sign forbidding cycling in the park. The Community Council has a duty of care for the children visiting the park. Under our Public Liability Policy, it is our duty to manage all known risks. If we are aware of a risk and we ignore or do nothing, we are violating our public liability insurance policy and the council is negligent. By installing the sign, the Council are trying to manage risk consequently in the event of an accident, we are not liable for injury or third-party damage.  Also advised Clerk to review Risk Assessment.  Progress Report. Clerk/Park reported to Council: Contractor Sutcliffe, had not yet reinstated tarmac and restored line markings (earlier report of weeds coming through the tarmac and Council to withhold 5% retention until matter was addressed) Items raised in ROSPA report would be addressed by maintenance contractor November/ February after the grass cutting cycle had finish. Complaint received previously and action noted in previous minutes recording that security camera mounted on neighbouring property ranged on children playing park. Resident had been visited by the police and NPT Safeguarding to check footage and request camera be adjusted to the range within property. Council requested Cllr D. Lewis to approach **to PCSO:** PCSO James Tossell to make further visits to the residence to reassure local parents**.**  09/20/6 **Parking issues passed to PCSO: PCSO James Tossell**  Force Number: 53482  Rank: PCSO  Contact Number: 07584 883878  Email: [Robert.Tossell@south-wales.pnn.police.uk](mailto:Robert.Tossell@south-wales.pnn.police.uk)  **Parking on pavement outside Tonclwyda SA11 4 BS.**  NPT Cllr Dean Lewis to follow up issue with NPT Highways Officer and requested a Highways Safety Survey to investigate curb side parking throughout community. Cllr D. Lewis met with residents. Further discussion with Highways officer recommended double yellow lines be installed from the cusp of the bend leading to the bus stop.  09/20/7 **Blocked Culvert adjacent to Melincourt Car Park,** flooding adjacent area. Chair and Clerk have visited area, report to Cllr Dean Lewis  Site Meeting arranged for 3/10/20  09/20/8 **Broken Picnic Table at Melincourt Car Park** removed for repair. NPT Cllr requested to investigate the replacement. Cllr. D. Lewis advised that this was unlikely to be replaced during Corvid restrictions.  **AOB**  09/20/9 Local Boundary Commission for Wales: Recommendations for NPT Resolven Ward (Clyne Melincourt) andTonna. The Commission has published its Final Recommendations for the future electoral arrangements for the County Borough of Neath Port Talbot and submitted them to Welsh Government Ministers on 20 August 2020.    It is now for Welsh Government and its Ministers to decide how to proceed. Ordinarily they will make an Order.  Resolven and Tonna 68. The existing Resolven electoral ward is composed of the Communities of Clyne and Melincourt and Resolven. It has 2,351 electors (2,351 projected) represented by one councillor which is 33% above the recommended county average. The electoral ward has an estimated population of 2,489 eligible voters. 69. The existing Tonna electoral ward is comprised of the Community of Tonna. It has 1,913 electors (2,121 projected) represented by one councillor which is 8% above the recommended county average. The electoral ward has an estimated population of 2,059 eligible voters. 70. In its draft proposals the **Commission, the commission proposed that the Communities of Clyne and Melincourt, Resolven and Tonna form an electoral ward.**  09/20/10 **Stone Theft Melincwrt Independent Chapel**. Jerusalem Chapel Officers had contacted Cllr Dean Lewis who has requested police to patrol area and had contacted Mr H. Jenkins NPT Finance Director to provide finance. Chair and Clerk had contacted chapel officers to apply for grant aid and obtain quote.  09/20/11 **Foot Path No. 7** (Maespwll leading to Ynysbwllog Acqueduct) report of path erosion and trees down. Clerk and Cllr Lewis visited site. NPT Rights of Way staff cleared trees.  09/20/12 **Tonclwyda Bus Stop Litter Bin**. Broken and in need of replacement. Cllr Dean Lewis  09/20/13 **Parking Bays Ynys yr Afon**: Survey undertaken by M. Brumby Highways and Transport Officer 14 Apr 2915. Advice that the project was to costly. Curbside parking has increased and project needs to be reviews. Action for Cllr Dean Lewis  09/20/14 **Bus Shelter at Ynys-yr-Afon**. Review request 29th June 2016 at estimated cost £20,000 to relocate further on pavement to make less exposed to elements.  09/20/15 **Remembrance Sunday Laying of Wreath Ceremony** November 2020 would not take place this year due to Corvid. Officer Resolven Royal British Legion Branch has informed Council that branch has disbanded and the arrangements for the ceremony will be undertaken by NPT 2021 onwards.  09/20/16 **November 19 Flooding Incident Rear Lane bordering Tonclwyda/ Ynys-yr-Afon** Request NPT Drainage/Tarian to undertake remedial action. Cllr Dean Lewis, Chair and Clerk had contacted the respective agencies. Work undertaken to clear drains. NPT Drainage reported that the historic shared responsibility must be passed to Tai Tarian  10/20/17 **Ynysfach School Children Safety: Request Cllr Dean Lewis to investigate the installation of internal barrier at Tonclwyda bus shelter** to prevent pupils stepping onto B4434 into the path of oncoming taffic |
| **6.** | **Clerk Financial Report. Clerk/ Park Keeper Salary increase** |

**Keith Thomas**

**Clerk to the Council**

**30th September 2020**