DRAFT Minutes of the Meeting of the Clyne and Melincourt Community Council held on 27th February 2019

Meeting held on 27th February 2019 at 6.00pm in Clyne Community Hall, Ynys-yr-Afon Clyne

PRESENT:

COUNCILLORS Gill Francis (Chair), Dave Rosser (Vice Chair), Ian Jones

Also, present – Keith Thomas, Clerk to the Council;

There were no members of the public present;

-/ 18– APOLOGIES FOR ABSENCE:

None

-/ 18 CHAIR LED THE COUNCIL IN A MOMENT OF SILENCE

To mark the passing of mark the passing of Des Davies, who was a Clyne and Melin Court Community Council Member, a ward Member for Resolven, and a Cabinet Member for Community Safety and Public Protection. Des Davies died on Wednesday February 27th, 2019. He was elected to serve the West Glamorgan County Council in 1981 and served the successor authority – Neath Port Talbot Council – from its inception in 1996

Des passed away in hospital on February the 27th, at the age of 70, after a long period battling ill health.

He has served this community, as a Community Councillor, County Councillor and Neath Port Talbot Councillor. During his 38 years of public duty, Des held several key posts. Notably, in 2000/2001 he was elected to serve as mayor of the county borough.

He also chaired the education scrutiny committee and representing the Council on a range of external bodies connected with education matters.

In May 2017 Des was appointed a Cabinet Member of Neath Port Talbot Council. His role included Community Safety and Public Protection. His work involved working with the police and other essential services to make the community a safer place. He was very proud of this appointment but saddened that his illness prevented him from taking on the responsibility as he would have wished. Despite the difficulties, he maintained his public duty and attended meetings until late last year.

Locally he had time for his constituents. The open door at “Hazeldene” Lletty Dafydd was an invitation to call in and he treated everyone with professional respect. From his long time as a public representative, he had considerable knowledge of public services and respect from the officers to enable him to resolve most problems in relatively short time.

He leaves a legacy of public duty which will be difficult for his successor to follow.

-/18 – DECLARATIONS OF INTEREST:

None recorded

-/18 – CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 30th January 2019 AS A TRUE RECORD OF THAT MEETING:

The minutes of the meeting held on 30th January 2019 were accepted as a true record of that meeting. Proposed by Councillor D. Rosser & seconded by Councillor I. Jones

-/18- To consider any Matters arising from those minutes not covered elsewhere in the agenda

a) **Street Lighting to Clyne Terrace**

No progress on this item. NPT Council remains prepared to provide street lighting but the easement on private land is proving extremely difficult

Chair proposed that this item remain on the minutes.

b) **Network Rail Cutting Back Japanese Knotweed** - Road Safety Issues

Cllr D W Davies had reported that Network Rail had cut back overgrowth. The Japanese Knotweed will be removed to adjacent railway banking.

 Chair proposed that this item remain on the minutes.

C) **Dog / Litter Waste Bin to be installed Hermon Chapel**

 Council instructed the Clerk to Contact NPT Streetscene Officers: Dave Griffiths/Mike Roberts

d) **Police Matters:**

 **Resolven PACT Meeting**

 February 25, 2019 6:30 pm at Resolven Community Centre

The Chair reported attending the PACT meeting at Resolven. Cllr K. Sims attended for Resolven Community Council. There were several public also in attendance. Items discussed: PSCO Aled Musselwhite reported speed-scoping exercises at the Ganu Melincourt and Neath Road Resolven. The average speed recorded was less than 30mph and no offences committed. Parents’ parking at rear Neath Road/School Lane continue to cause problems. Employment of Traffic Wardens and NPT unmarked vehicle to identify offenders. Parking at PO Commercial Rd creating congestion at the Square. PSCO reported that he had been in discussion with NPT to erect railings at the curb side to deter motorists from parking at that location. Parking on the pavement adjacent to the Vaughan Arms causing problems for disabled. Dog Fouling on A465 Footbridge. Cllr Sims called for more dog bins and agreed to raise with Resolven Council. Clyne and Melincourt Chair reported a request for a dog bin and litter bin to be installed at Hermon Chapel Tonclwyda SA11 4BS had been outstanding for some time. Chair reported fly tipping at Hill Street Play area, where a resident had dumped domestic debris in the park litter bin.

Chair and Clerk had removed rubbish. Chair reported that fly tipping where black bags of domestic rubbish had been left adjacent to the litter bins on B4434 opp. Belle Vue Bungalow SA11 4BW and outside Clyne Community Hall SA11 4BP. Reports to NPT Environment who immediately removed.

 **Chair had attended NPT Forum Meeting 06/03/10** where Chief Superintendent Martin Jones had urged Community Councillors to encourage PCSO to engage with community organisations. Aled Musselwhite visited Ganu Association Tuesday 19th March, 2019 and also joins St David’s after school club on Mondays. He also has contact with Sardis Chapel.

Council accepted report: Cllrs I. Jones and D. Roser

e) **Grant Application to the Resolven, Clyne and Melincourt Fynnon Oer Community Benefit Fund**

Confirmation received that the following amounts had been awarded:

* Defibrillator - £3,320.00
* Refurbishment of Bryn Golwg Play area - £3,000.00

The Bryn Golwg Park Project – The fencing contractors will start the project in late April 2019 (after the school Easter break), with the view to completing the project, by mid-July (before the school Summer holidays). The on-site meeting to confirm the arrangements with the contractor has been arranged sometime during wk beginning 1st April 2019 and the Chair and the Clerk will attend.

NOTE: IT SHOULD BE NOTED THAT FOR HEALTH & SAFETY REASONS THE BOTTOM PART OF THE PARK WILL NOT BE ABLE TO BE ACCESSED BY THE PUBLIC WHILST THE CONTRACTORS ARE CARRYING OUT THE REQUIRED WORK;

The Chair and the Clerk had met with Neath Port Talbot Council Project Development and Funding Manager Mr Paul Hinder and Ms Eloise Stanton NPT

The Council had received the following report from Mr Hinder:

After much work, comparing quotes, Mr Hinder has decided upon “Sutcliffe SW” Playscapes to deliver the project. Mr Hinder states that he personally has a lot of confidence in the ‘Sutcliffe SW’ product, the workmanship and the After Sales

They have agreed to improve the kick about surface area with Tarmac Overlay and 5 a side football markings and a 2.4m swing bay with one team seat, one cradle and one flat seat with “Grasslok” Safety Surfacing at a total contract price of £22,495, which is achievable under the funding opportunities that currently exist in Clyne/Melincourt

To meet this cost, Mr Hinder has advised that Clyne and Melincourt Community Council will need to provide

* £3,500 from earmarked Reserves (only).
* To apply to NPTCBS’s Director of Finance for he Minor Projects Grant for Community Councils - for £14,000 (towards a project that exceeds £20,000)

To apply in June 2019, with the assistance of Mr Hinder and Ms E. |Stanton to the Pen y Cymoedd Micro Fund for the £4,995 top up or the funding shortfall on the project

:- To arrive at the Total Project Cost of £22,495 (exclusive of VAT which is recoverable).

* Mr Hinder has agreed to remit the quote and the Planned Layout drawings upon receipt from “Sutcliffe SW”

:- To arrive at the Total Project Cost of £22,495 (exclusive of VAT which is recoverable).

Mr Hinder concludes that we can fulfil all your aspirations for the site under one neat Contract.

Chair called Council to accept the report, to thank and advise Mr Hinder and Ms Stanton to progress with the contract on behalf of the Council.

They have helped us to fulfil the aspirations of the late Cllr Des Davies to improve the play facilities for the young children in Bryn Golwg Park, Clyne and this development is his final legacy to the community

Cllr D. Rosser and I Jones accepted the report and endorsed the comments. Clerk was advised to contact Mr Hinder.

* **Defibrillator - £3,320.00**

Chair advised Council that the installation of the defibrillator would be installed July – August 2019

Cllrs D Rosser and I Jones accepted this decision.

f) Agenda Item – (9) **To Consider Grass Cutting Quotes**:

The Clerk had received two tenders: Both contractors quoted £350 for an annual contract of six cuts but one of them was prepared to cut outside the Hill Street play area boundary up to an approx. width of 2 metres and the access from Hill Street. The Clerk agreed a schedule of cuts:

 **Week beginning:**

8th April 2019

20th May 2019

15th July 2019

21st October 2019

10th February 2020

30th March 2020

Under the guidelines laid down by procurement procedure, the Chair requested Council to agree to approaching NPT

Cllrs D Rosser and I Jones agreed to the proposal

g) Agenda Item – (10) **To Consider the Community Centre Report**

Clerk met with Central Heating Boiler Manufacturer Rep (Ideal) to repair boiler under warranty’

Readings to Opus Energy and CNG Gas for Invoiced payment

NPT Community Tax Invoice received

h) Agenda Item – (11) **To consider the Clerk’s Report including matters of a financial nature**

Budget discussed in line with Cash Flow. Accepted by Cllrs D. Rosser and I. Jones

Clerk’s Contract: The Council have been advised by NPT that there is a need to appoint a park supervisor to protect the investment of funding to refurbish the park.

The Clerk has agreed to accept the enhanced role. The Vice Chair, Cllr D Rosser will meet with the Chair and the Clerk to draw up a contract.

Clerk requested the purchase of an external hard drive. Cllrs D. Rosser and I. Jones agreed to this purchase which will cost approximately £100.00

Dunvant Avenue resident employed contractor to access land adjacent to War Memorial. Clerk approached to clear mess brought onto pavement by machine accessing plot.

The Council had been in contact with landowners since there was a drainage problem with run off creating a hazardous condition on the War Memorial steps at the service November 2018. Council to monitor

Fly-tipping. Council reported black bags being left adjacent to the litter bins opposed to Belle Vue Bunglow and outside the Community Hall. Environment removed the bags and if there are further incidences, will inspect the contents to identify the culprit

Lights out: Outside the Community Hall. Report to Council that this has been repaired by NPT. On railway bridge. Centregreat repaired.

Melincourt Group Association: Council convened meeting between Officer and NPTCVS. Officer had requested assistance to address the trustee vacancy left by the death of Cllr Des Davies. Council had contacted NPT Cabinet Office for advice.

i) Agenda Item – (12) **To consider any correspondence**

 NPT: Planning Historic Register: Council advised NPT Planning that this item too late for response

Clyne and Melincourt Wind Farm: Memorandum of Understanding. Council had contacted MuirHall Energy and agreed to reply by week beginning Monday 15th April. Council have advised Jamie Leslie Project Officer Muirhall Energy and he has given me until that week before responding to the MU. He stressed that it is a first draft and open to amendment upon the guidance Council received.